

TOWN OF DUNN
RESOLUTION #2025-01
EMERGENCY OPERATION PLAN

(Replaces Resolution #2007-01, #2019-03, 2023-01)

WHEREAS, the Town of Dunn is required to provide an Emergency Plan to the Dunn County Emergency Government Director;

NOW, THEREFORE the Town of Dunn adopts the Emergency Operations Plan as presented by the Planning Committee.

This Resolution was passed on May 14, 2025 by the Town Board of the Town of Dunn and will be effective the day after posting.

Forrest Johnson

Chairperson, Forrest Johnson

Brad Ullom

Supervisor I, Brad Ullom

Kaley Walker

Supervisor 2, Kaley Walker

Attest:

Sally Rasmussen

Town clerk, Sally Rasmussen

Date Posted:

TOWN OF DUNN

MUNICIPAL EMERGENCY OPERATIONS PLAN

LEGAL BASIS

The Legal Basis for the development of this municipal plan is stated in the following documents:

PUBLIC LAW 93-288 Robert T Stafford Disaster Relief Act

103-337 National Defense Authorization Act for FFY 1995

WISCONSIN STATUTE 323.12 (3) Governor; Duties during an Emergency

323.12 (4) Governor; Powers during an Emergency

323.14 (3)(4) Powers and Duties of Counties and Municipalities

323.15 Powers and Duties of Heads of Emergency Management

Services

COUNTY ORDINANCE 94 (1972) Civil Defense Ordinance

CP Command Post
DNR Department of Natural Resources
EMS Emergency Medical Services
EOC Emergency Operations Center
EOP Emergency Operations Plan
IC Incident Command
PIO Public Information Officer
UDSR Uniform Disaster Situation Report
WEM Wisconsin Emergency Management
NIMS National Incident Management System

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MUNICIPAL EMERGENCY OPERATIONS PLAN

A. PURPOSE:

This municipal plan has been developed to provide procedures for the Town of Dunn government to respond to various types of emergencies or disasters that affect the community. It provides a link to procedures that will be used by county government since the Town of Dunn is part of the county emergency management program. This municipal plan is to be used in conjunction with the Dunn County Emergency Operations Plan (EOP) and in accordance with municipal government. Review of this municipal plan shall be accomplished concurrently with the county plan

B. SITUATION AND ASSUMPTIONS:

Several types of hazards pose a threat to the lives, property or environment of Dunn County. These hazards are outlined in the Dunn County hazard Analysis. A copy of this is located in the County Emergency Management Office.

C. CONCEPT OF OPERATIONS:

Municipal officials have primary responsibility for disasters, which take place in the municipality. They will activate the appropriate municipal agencies to deal with the disaster. The chief elected municipal official or the county/Municipal Emergency Management Director is responsible for coordinating the response of municipal agencies and coordinating the response with county officials if county assistance is necessary.

1. Town of Dunn Chairperson shall assess the nature and scope of the emergency or disaster.
2. If the situation can be handled locally, do so using the procedures in this plan, as appropriate.
 - a. The Count/Municipal Emergency Management Director advises the Town of Dunn chairperson of the nature and extent of the emergency or disaster, if known.
 - b. Town of Dunn Chairperson declares a local state of emergency and notifies the County/Municipal Emergency Management Director of this action.

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3. If municipal resources become exhausted or if special resources are required, request county assistance through County/Municipal Emergency Management Director.
4. If assistance is requested, the County/Municipal Emergency Management Director assesses the situation and makes recommendations to the Town of Dunn Chairperson.
5. The County/Municipal Emergency Management Director will do the following (to the extent appropriate):
 - a. Activate the County EOC, which is located at 615 Stokke Parkway, Menomonie, WI in the lower level of the Dunn County Judicial Center
 - b. Implement the county EOP
 - c. Respond with county resources as requested
 - d. Activate mutual aid agreements, if not already activated
 - e. Coordinate county resources with municipal resources
 - f. Notify Wisconsin Emergency Management (WEM) Regional Director
 - g. Forward Uniform Disaster Situation Report *UDSR) form to the State
 - h. Assist municipality with prioritizing and allocating resources
6. If municipal and county resources are exhausted, the County/Municipal Emergency Management Director can request state assistance through WEM
7. If state assistance is requested, the WEM Administrator in conjunction with the Regional Director, County/Municipal Emergency Management Director assess the disaster or emergency situation and recommend what personnel, services and equipment be made available for response, mitigation or recovery if needed.
8. The WEM Administrator notifies the Governor and make recommendations.
9. If state assistance is granted, procedures will be followed as stated in the Wisconsin EOP and the County EOP

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MUNICIPAL EMERGENCY OPERATIONS PLAN

D. ORGANIZATION:

SEE ATTACHMENT 1 – Local Emergency Personnel Alerting List.

SEE ATTACHMENT 2 – Emergency Telephone List

E. RESOURCE MANAGEMENT:

Additional support for Dunn County Departments may be requested through the County/Municipal Emergency Management Office.

F. SUPPORT FROM STATE AND FEDERAL AGENCIES:

Information And assistance in securing state or federal support may be obtained by contacting the Dunn County/Municipal Emergency Management Director. Request for National Guard assistance should be channeled through the County/Municipal Emergency Director to the WEM Regional Director to the WEM Administrator.

G. PLAN DEVELOPMENT AND MAINTENANCE:

The Town of Dunn EOP Development Team is composed of representative from the Town Board. They are responsible for developing and maintaining the plan.

This Team meets on an as-needed basis or as determined by the Town of Dunn Chairperson. The Team reviews incidents, changes new information and makes revisions in this plan.

This Team also conducts after-action reviews of all exercises and major incidents.

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LOCAL EMERGENCY PERSONNEL ALERTING LIST

ATTACHMENT 1 Revised 05/14/2025

Menomonie, WI 54751

Position:

Telephone:

Supervisor 1 – Initial Emergency Contact:

Brad Ullom

715-495-1967

Supervisor 2 – Resource Outreach:

Kaley Walker

715-308-0978

Town Chairman – Operations Coordinator

Forrest Johnson

715-664-8688/715-505-4428

Clerk

Sally Rasmussen

715-664-8577/715-308-1830

Treasurer

Arlene Cartwright

715-664-8564

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EMERGENCY TELEPHONE LIST

ATTACHMENT 2 Revised 05/14/2025

Menomonie, WI 54751

EMERGENCY TELEPHONE LIST

Agency Name	Emergency Telephone	Non-Emergency Telephone
Dunn County Sheriff Dept.	9-1-1	715-235-1348
Menomonie Fire Department	9-1-1	715-232-2414
Dunn County Emergency Mgt	9-1-1	715-231-2981
Wisconsin Emergency Mgt	1-800-943-0003	608-242-3232
National Response Center	1-800-424-8802	
Wisconsin DNR	1-800-943-0003	
Xcel Energy Electric	1-800-895-1999	
Xcel Energy Gas	1-800-895-2999	
Dunn Energy Coop	1-800-813-2842	715-232-6240
Mayo Heath System	715-235-5531	
American Red Cross	414-659-0373	1-800-236-8680
Building Inspector - Fred Weber	715-556-0066	
WEAU TV		715-835-1313
WCCO AM Radio		612-370-0611
WQOW TV		715-835-1881